

COMMONWEALTH OF MASSACHUSETTS

BOARD OF RESPIRATORY CARE

POLICY No. RC-06-01

[Adopted October 18, 2006]

Renewal of Respiratory Therapist License Beyond Two License Renewal Cycles

The purpose of this policy is to establish a consistent procedure for action by the Massachusetts Board of Respiratory Care (Board) on applications for renewal of Respiratory Therapist licenses that have been expired for more than two license renewal cycles.

Board regulations at 261 CMR 2.09 (2) (c) state that to renew a license that has been expired for more than two license renewal cycles, a licensee must “submit a completed renewal form, pay the application fee, pay the current renewal fee, pay a late fee, and document completion of the continuing education contact hours required by the Board for the current renewal period. *The Board may require additional activities in accordance with M.G.L. c. 112, § 23S, subsection (2).*” (Emphasis added.)

M.G.L. c. 112, s. 23S (2), governing license renewal, states that “[e]very person licensed shall, at such times as determined by the board, apply to the board for renewal of his license, document continuing education as may be required by the board, and pay a fee determined by the secretary of administration and finance to the board and thereupon the board shall issue a license showing the holder is entitled to practice for the period covered by said payment. The board may provide for the late renewal of a license which has lapsed and may require the payment of a late fee, or an examination, or continuing education, or supervised experience prior to issuing said late renewal license.”

Additional activities that the Board may require as a condition of license renewal include, but are not limited to, the following:

1. licensee’s submission of a statement, signed by the licensee under the pains and penalties of perjury, that the licensee has not practiced respiratory therapy in Massachusetts since the expiration date of her/his license;
2. licensee’s submission of a resume that documents the licensee’s work history since license expiration. The resume must provide, at a minimum, information satisfactory to the Board about the licensee’s employment, employers, dates of employment, position, duties and responsibilities, and any educational programs completed and academic degrees earned;

3. licensee's submission of a completed license renewal questionnaire signed by the licensee under the pains and penalties of perjury;
4. licensee's arranging for verification of licensure from all states in which the licensee holds, or has held, *any* professional license, submitted directly from the licensing entity to the Massachusetts Board;
5. if the Board determines that the documentation submitted for license renewal does not demonstrate that the licensee has relevant, current experience in the field of respiratory care, the Board may require that the licensee retake and pass the National Board of Respiratory Care's (NBRC) Certification Examination for Entry Level Respiratory Therapist (Entry Level CRT).